

ETNOGRÁFICA – REVISTA DO CENTRO DE ESTUDOS DE ANTROPOLOGIA SOCIAL ETNOGRÁFICA – JOURNAL OF THE CEAS – SOCIAL ANTHROPOLOGY RESEARCH CENTRE

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1. Procedures

ETNOGRÁFICA is a scientific journal, publishing in the area of social and cultural anthropology. Publishing biannually, ETNOGRÁFICA welcomes articles and reviews in Portuguese, English, Spanish and French, and is based on a *peer-review* system.

Articles and reviews submitted must be original. Following an initial analysis by the journal's editorial Committee, contributions will be anonymously reviewed by two external referees. The reviews will be acknowledged by the Editorial Committee. The final decision will be communicated to the authors in a timely manner.

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2. Articles

- <u>2.1. Guidelines</u>: Articles should not exceed 60.000 characters (with spaces), including notes, bibliography and abstracts. The title must express the contents of the article in a clear and synthetic manner, and text subdivisions must be performed with subtitles. When necessary, figures (charts, drawings, photographs, etc.) are admitted. Footnotes should be in the least number possible and preferably short.
- <u>2.2. Titles, subtitles and abstracts</u>: Each article must include: title, abstract (no more than 120 words) and 6 keywords in English and in Portuguese or in the text's original language. Internal subdivisions must be introduced by subtitles.
- <u>2.3. Notes and remissions</u>: The notes in the text must be footnotes with explicative and remissive purposes. They should not exceed preferably, 5 text lines. Remissions between different text parts are to be avoided; if necessary, remissions must refer explicitly to the page number remitted.

2.4. Citations and bibliographical references:

2.4.1 Quotes, citations and bibliographical references in the text: Quotes must appear within quotation marks (not in *italic*) or, when longer than three lines, indented without quotation marks and with a font size immediately below that of the text. In either case, the quotes must be followed by the reference of the author's name, year of publication and, if applied, page number (Malinowski 1921: 73). Quotes and citations must be transcribed in the original language of the cited edition; otherwise, the author shall explicitly indicate the translation in the text (Malinowski 1921: 73 – my translation).

2.4.2. Bibliographies: All publications cited or referenced in the text must be compiled at the end of the article in a "References" section, by alphabetical order of the authors' surname, including date of publication — and, if relevant, date of 1st edition —, full title, place and editor of publication. The name of the authors shall appear extended (not in initials), and the publication titles listed chronologically from most recent to oldest; should there be more than one publication from the same author in the same year, both shall be distinguished by joining letters in alphabetical order(e.g. Cabral 1991a, 1991b, etc.). The place of publication shall be in the original language of the text (for example, in English, "Lisbon" and not "Lisboa"). Should there be references to non-written productions, they should be ordered in separate reference sections (discography, filmography, etc.). References should be compiled using the following examples:

EVANS-PRITCHARD, Edward E., 1965 [1940], *The Nuer: a Description of the Modes of Livelihood and Political Institutions of a Nilotic People.* Oxford, Oxford University Press.

PINA CABRAL, João, and Nelson Lourenço, 2003, *Em Terra de Tufões: Dinâmicas da Etnicidade Macaense*. Macao, ICM.

BASTOS, Cristiana, Miguel Vale de Almeida, and Bela Feldman-Bianco (eds.), 2004, *Trânsitos Coloniais: Diálogos Críticos Luso-Brasileiros*. Lisbon, Imprensa de Ciências Sociais.

CANTÓN DELGADO, Manuela, et al., 2004, Pentecostales Gitanos. Seville, Signatura Deimos.

DIAS, Jill, 2002, "Novas Identidades Africanas em Angola no Contexto do Comércio Atlântico", in BASTOS, Cristiana, Miguel Vale de Almeida, and Bela Feldman-Bianco (eds.), *Trânsitos Coloniais: Diálogos Críticos Luso-Brasileiros*. Lisbon, Imprensa de Ciências Sociais, 293-320.

MALINOWSKI, Bronislaw, 1921, "Classificatory Particles in the Language of Kiriwina", Bulletin of The Schoool of Oriental Studies, 1 (4): 33-78.

FERNANDES, António, 2002, "Como Citar Textos Electrónicos" [online]. Available at: http://www.citartextoselectronicos.com/fernandes1 (accessed in 12-05-2003).

FERNANDES, António, 2003, *Tudo sobre Textos Electrónicos* [online]. Lisboa: Editora E-livros. Available at: http://www.ebooksparatodos.pt/fernandes/htm (accessed in 23-04-2004).

ANTUNES, José M., 2004, "Passado, Presente e Futuro dos Artigos *Online*", *Revista de Informática Experimental* [online], 6 (3). Available at: http://www.rie.pt/2004/jma1 (accessed in 14-09-2005).

Out of Africa, 1985, Filme. Dir. Sidney Pollack. U.S.A.: Hollywood Film Producers.

Jean Rouch, 2005, DVD (Box). Paris: Éditions Montparnasse.

Guia Virtual de Lisboa, 1999, CD-Rom. Lisbon: Edições LX.

Gypsy Kings, 1999, Volare. Universal Records.

Financial Times, 2005, "Tax Rise Due Next Month", 20-04-2005 edition, page 13.

<u>2.5. Figures</u>: When necessary, figures (maps, drawings, charts, photos, etc.) are admitted (in black and white or greyscale), but shall be reduced to minimum. They must be numerically sequenced and titled. All maps and images must be listed as "figures", while charts and tables must be listed as "tables". If delivered separately from the article (see "Text submission" section), the text must include explicit reference to the place where each figure belongs. In any case, figures must be delivered in compatible digital formats (JPG, BMP, TIFF, etc.).

3. Reviews

Reviews will not exceed 8 thousand characters (with spaces). The reviewed item must be identified with the author's name, title, place of publication and publisher, and number of pages. Citations of other publications other than the reviewed item should be done within the text, within parenthesis, with reference to the author, title, year of publication, and page cited — e.g. (E. E. Evans-Pritchard, *The Nuer*, 1940: 128). Should the citation refer (in an explicit manner) to a publication quoted in the reviewed item, only the year of publication will be necessary — e.g. "the author invokes Evans-Pritchard's famous work on the Nuer (1940)".

4. Text submission

Manuscripts must be submitted in digital format (Microsoft Word for Windows or compatible), by e-mail or other digital means (CD-ROM, diskette) and, preferably, include a hard copy. The author will identify him or herself with his or her name, institutional affiliation (if applied) and an e-mail (to be published at the end of the article). The name, title, academic affiliation and contacts (phone, address, e-mail) shall be supplied in a separate page or document. If the manuscript includes figures, they may be delivered within the text or in a separate document, also in digital (CD-ROM, diskette) or electronic (e-mail) format.